

YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	Dhenkanal autonomous college
• Name of the Head of the institution	Dr Rashmi Mishra
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	9348157250
• Alternate phone No.	06762224420
• Mobile No. (Principal)	9348157250
• Registered e-mail ID (Principal)	principaldklcol@yahoo.in
• Address	Office of the principal, Dhenkanal Autonomous College
• City/Town	Dhenkanal
• State/UT	Odisha
• Pin Code	759001
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	01/04/2002
• Type of Institution	Co-education
• Location	Urban

Financial Status

UGC 2f and 12(B)

• Name of the IQAC Co-ordinator/Director	Dr Bibhudutta Das
• Phone No.	8895807127
• Mobile No:	9439200518
• IQAC e-mail ID	iqacdkl@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.dhenkanalcollege.nic.i n/igac.html
4.Was the Academic Calendar prepared for that year?	Yes

• if yes, whether it is uploaded in the Institutional website Web link:

5.Accreditation Details

http://dhenkanalcollege.nic.in/pd f/Academic_Calendar_2020-2021.pdf

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	81.15	2004	16/09/2004	15/09/2009
Cycle 2	B++	2.83	2017	23/01/2017	22/01/2022

6.Date of Establishment of IQAC

01/09/2014

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Depart ment/Faculty/Sch ool	Scheme	Funding Agency	Year of Award with Duration	Amount
MHRD	RUSA	CG/SG	Nil	2000000
WORLD BANK	OHEPEE	WB	Nil	59900000

8. Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the No File Uploaded composition of the IQAC by the HEI

9.No. of IQAC meetings held during the year 02

- Were the minutes of IQAC meeting(s) and Yes compliance to the decisions taken uploaded on the institutional website?
- If No, please upload the minutes of the No File Uploaded meeting(s) and Action Taken Report

10.Did IQAC receive funding from anyNofunding agency to support its activities during
the year?No

• If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Feedback collected from students, teachers and alumni and suggestions placed before executive body for implementation.

2. Emphasis was given on teaching using ICT tools.

3. Steps taken to increase the activities of career counselling cell.

4. Steps taken to perform Green Audit , Environmental Audit and Energy Audit.

5. Suggestions given to higher authority for inclusion of courses on ethics and values in the curriculum.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Stakeholders Feedback	Feedback collected from students, teachers and alumni and suggestions placed before executive body for implementation.
Use of ICT tools in teaching and learning	Emphasis was given on teaching using ICT tools.
Strengthing Career Counselling Cell	Steps taken to increase the activities of career counselling cell.
To give emphasis on different audits for climate and energy conservation	Steps taken to perform Green Audit , Environmental Audit and Energy Audit.
To give suggestions to higher authority for inclusion of courses on ethics and values in the curriculum.	Courses on ethics and values have been introduced in the curriculum.

13.Was the AQAR placed before the statutory Yes body?

• Name of the statutory body

Name of the statutory body	Date of meeting(s)
Executive Body	01/10/2021

14.Was the institutional data submitted to Yes AISHE ?

• Year

Institution Dhenkanal autonomous college Dr Rashmi Mishra Principal	
Dr Rashmi Mishra	
Principal	
Yes	
9348157250	
06762224420	
9348157250	
principaldklcol@yahoo.in	
Office of the principal, Dhenkanal Autonomous College	
Dhenkanal	
Odisha	
759001	
01/04/2002	
Co-education	
Urban	
UGC 2f and 12(B)	
Dr Bibhudutta Das	

• Phone No.	8895807127
Mobile No:	9439200518
• IQAC e-mail ID	iqacdkl@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.dhenkanalcollege.nic. in/igac.html
4.Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://dhenkanalcollege.nic.in/p df/Academic Calendar 2020-2021.p df

5.Accreditation Details

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Cycle 1	B++	81.15	2004	16/09/200 4	15/09/200 9
Cycle 2	B++	2.83	2017	23/01/201 7	22/01/202 2

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01/09/2014

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Institution/ Depar tment/Faculty/Sc hool	Scheme	Funding Agency	Year of Award with Duration	Amount
MHRD	RUSA	CG/SG	Nil	2000000
WORLD BANK	OHEPEE	WB	Nil	59900000

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• Were the minutes of IQAC meeting(s)	Yes

and compliance to the decisions taken uploaded on the institutional website?				
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded			
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No			
• If yes, mention the amount				
11.Significant contributions made by IQAC du	uring the current year (n	naximum five bullets)		
1. Feedback collected from studer suggestions placed before executi				
2. Emphasis was given on teaching	using ICT tools.			
3. Steps taken to increase the activities of career counselling cell.				
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• Name of the statutory body	S
Name of the statutory body	Date of meeting(s)
Executive Body	01/10/2021
14.Was the institutional data submitted to Ye AISHE ?	S
• Year	
Year	Date of Submission
2020-21	23/03/2022
15.Multidisciplinary / interdisciplinary	

16.Academic bank of credits (ABC):

This college is a subsriber of NAD(National Academic Depository) where stuents a copy of their certificates whenever and wherever necessary.

17.Skill development:

Presently, the HEI has three certificate courses like Bsc. Computer Sc, Msc. Computer Sc, MBA and practical classes in all science departments increase the skill of students in their core papers.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Currently, the HEI introduced courses on ethics and values relating to the richest indian cultural heritage. Most of the coursed offered in Bachelor of Arts and Master of Arts are taught indian languages (Odia, Sanskrit, Hindi).

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Our entire focus is to get larger outcome. We give emphasis on "on time graduation" of all the admitted students.

20.Distance education/online education:

During Covid-19 pandemic, all the UG and PG classes of the HEI are scheduled on the online platforms like Zoom, Google Meet etc. All the mid-term examinations, webinars are conducted in online mode.

Extended Profile

1.Programme

1.1

07

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1

776

Total number of students during the year:

521

603

File Description	Documents
Institutional data in Prescribed format	<u>View File</u>

2.2

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

2.3

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

3.Academic

3.1 20

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>
3.2	69

3.2

Number of full-time teachers during the year:

Extended Profile		
1.Programme		
1.1	07	
Number of programmes offered during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	<u>View File</u>	
2.Student		
2.1	776	
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File Description	Documents	
Institutional data in Prescribed format	View File	
2.2	521	
Number of outgoing / final year students during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	<u>View File</u>	
2.3 603		
Number of students who appeared for the examinations conducted by the institution during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	<u>View File</u>	
3.Academic		
3.1 20		
Number of courses in all programmes during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	<u>View File</u>	

[
3.2		69
Number of full-time teachers during the year:		
File Description	Documents	
Institutional Data in Prescribed Format N		o File Uploaded
3.3		69
Number of sanctioned posts for the year:		
4.Institution		
4.1		347
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2		47
Total number of Classrooms and Seminar halls		
4.3		144
Total number of computers on campus for academic purposes		
4.4		147.91
Total expenditure, excluding salary, during the year (INR in Lakhs):		

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Acquired the knowledge with facts and figures related to various subjects in pure sciences such as Physics, Chemistry, Botany, Zoology, Mathematics, etc. Understood basic concepts, fundamental principles, and the scientific theories related to various scientific phenomena and their relevancies in the day-today life. Acquired the skills in handling scientific instruments, planning and performing in laboratory experiments The skills of observations and drawing logical inferences from the scientific experiments. Been able to think creatively (divergently and convergent) to propose novel ideas in explaining facts and figures or providing new solution to the problems.Developed scientific outlook not only with respect to science subjects but also in all aspects related to life. Realized that knowledge of subjects in other faculties such as humanities, performing arts, social sciences etc. can have greatly and effectively influence which inspires in evolving new scientific theories and inventions. Imbibed ethical, moral and social values in personal and social life leading to highly cultured and civilized personality. Realized that pursuit of knowledge is a lifelong activity and in combination with untiring efforts and positive attitude and other necessary qualities leads towards a successful life.

File Description	Documents
Upload additional information, if any	<u>View File</u>
Link for additional information	http://dhenkanalcollege.nic.in/igac.html

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

07

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<u>View File</u>
Details of syllabus revision during the year	<u>View File</u>
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

File Description	Documents
Curriculum / Syllabus of such courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<u>View File</u>
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

20

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<u>View File</u>
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The programmes of Dhenkanal Autonomous College have integrated

crosscutting issues relevant to Professional Ethics, Gender, Human values, Environment and Sustainability. Almost all P.G. Programmes integrate these issues as independent courses. For example, Environmental science, Corporate Governance and Business Ethics (M.Com), Business Environment (MBA), Biofertilizers, Mushroom Cultivation (Botany), Natural Resource Management, Environmental Chemistry (Chemistry), Ecology (Zoology), Gender and Development (Pol. Science) etc. The courses related to gender issues aimed at promoting gender equality and focus on women empowerment are also implicitly or explicitly imparting in the Department of History, Economics, Commerce, Political Science, Psychology, and Philosophy. The topic covers Gender Sensitivity (UNESCO MODULE) ,women in Indian History, women in Indian Culture, education of Women, Feminism, Women and Law , violence against women, Gender and Development Women's organisation and movement, Women Entrepreneurship, etc. The courses related to the environment covering topics like Global Warming, Environmental Policy, Environmental Protection, Disaster Management, Solid Waste Management, and so on are directly or indirectly included in the programme of Business Management. Almost all programmes integrate and teach professional ethics.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	No File Uploaded
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

File Description	Documents
List of value-added courses	No File Uploaded
Brochure or any other document relating to value- added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

0

File Description	Documents	
List of students enrolled	No File Uploaded	
Any additional information	No File Uploaded	

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

602

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<u>View File</u>
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of
the syllabus (semester-wise / year-wise) is
obtained from 1) Students 2) Teachers 3)B. Any 3 of the aboveEmployers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	Nil
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

B. Feedback collected, analysed and action taken

File Description	Documents	
Provide URL for stakeholders' feedback report	Nil	
Any additional information	No File Uploaded	

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

661

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

866

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

All the regular departments of Dhenkanal Autonomous college have adopted a formal process of student mentoring since its inception. For each batch, the full-time faculty members of the respective Department are allotted with a number of students under Personal Advisory System and a slot is earmarked in the time table for systematic interaction among them. The concerned teachers keep record of the brief biodata of the allotted students, interact with them on a regular basis and try to find out problems encountered by the students in academics and beyond. Accordingly, department wise efforts are taken and personal attention is given like arranging special/ extra classes to address the issues associated with the slow learners. For the advanced learners, all the Departments have included in its time table, special classes devoted to competitive examinations preparation and Personality Development, which are also open for all students of the respective departments, though such classes could not be organized properly during the year due to Covid-19 lockdown.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student - Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/07/2020	776	69
File Description	Documents	

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problemsolving methodologies are used for enhancing learning experiences:

All departments of Dhenkanal Autonomous College practice various student centric methods which vary greatly from the traditional teacher-centric instructional model. Each course teacher of almost all programmes uses innovative pedagogy like individual and group presentation, class room discussion on specific subject related issues, case based of learning. The purpose of the student-centric learning is to increase student engagement and to develop skills like critical thinking, problem solving and decision making skills. The students are supplied with lesson plan and syllabus at the beginning which reflect course objectives and course outcomes. All the science programmes and many social science programmes integrate practical courses/Field visit/ Field based participatory observation with adequate experimental facilities for students, enabling them towards enhancing participative and student centric learning experiences. All programmes have a compulsory project course that provides adequate opportunity to the students for incorporating problem solving methodology and enhancing learning experiences. Further, the departmental seminar society has constituted student representatives and a teacher-advisor to foster problem solving and research attitudes through critical thinking. During the pandemic all the activities were done online as well as off-line.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Teachers use ICT enabled tools including online resources for effective teaching and learning processes during the year

All the Teachers of Dhenkanal Autonomous College use ICT enabled tools for effective teaching-learning process. Today, in this pandemic era it is essential for the students to learn and master the latest technologies in order to create their identity in the local and global markets. As a consequence, teachers are combining technology with traditional modes of instruction to engage students in long term learning. All the Departments use Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the departments as ICT Tools: Projectors, Desktop and Laptops, Printers, Photocopier machines - Multifunction printers, Online Platforms like Zoom, Google Meet and Campus WI-FI for internet connection.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

0

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Dhenkanal Autonomous College prepares academic calendar in the beginning of the academic year during first week of the June month before reopening of classes and after summer vacation. The academic calendar contains tentative dates for admission, internal and semester examination for UG and PG courses along with date of commencement of classes of each wing. The result is published within 45 days after completion of exam and is strictly adhered to the date mentioned in academic calendar . The academic calendar also reflects the tentative number of teaching daysstarting from June to May of next year. During the session 2020-2021, we got 239 working days and out of it, 41 teaching days was utilized to conduct internal assessment and term end examinations . Celebration of cultural week and election to different offices of college union and other association are scheduled from the beginning of academic year. Usually, we always adhere to the academic calendar except some special undone situations.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<u>View File</u>

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

23

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<u>View File</u>
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

243

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<u>View File</u>
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

File Description	Documents
List of Programmes and the date of last semester-end / year- end examinations and the date of declaration of result	<u>View File</u>
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

IT integration and reforms in the examination procedures and processes (continuous internal assessment and end-semester assessment) have brought in considerable improvement in examination management system of the institution

All the Departments of Dhenkanal Autonomous College have introduced online Form fill-up for semester examinations during the pandemic and all the students filled up their forms by using a google form prepared for the purpose at the Department level, besides making payment online. A set of guidelines for online examinations was formulated by the college Examination section, which was used both for the internal and for the end term examinations. Further, in order to adhere to the sanctity of the examinations at the department level, invigilation was done in all the online examinations held during the year and the students appeared at the tests with their videos/ webcam on during the entire period of examinations. The college has a dedicated examination section and also hired a confidential firm for student registration, generation of examination Roll numbers, admit cards, preparation and publication of results of all students enrolled for various programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The syllabus of each programme running under several departments of Dhenkanal Autonomous college provides precise information about core courses, generic elective courses, fundamental courses, discipline/programme specific courses and also the learning outcomes of different programmes. The syllabus also contains information about the scheme of examination and evaluation. College has taken utmost care during revision of syllabus on the basis of views of various stakeholders.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Attainment of the Course Outcomes: The course outcomes are measured through syllabus, completion of syllabus, continuous evaluation (Quiz, internal evaluation, Home assignment), setting up of question papers, evaluation, and publication of results in time. At the level of the Department, the Heads of the Department and the teachers who are engaged in classes strive to complete the courses in time and in some cases extra classes are conducted for the students who they identify as slow learners.The programme specific outcomes is measured by taking the aggregate result of all courses in a given programme of an individual student, and then the average performance of all the students in a given programme.The general programme outcomes for PG in the college are that the scholars make contribution to the existing body of knowledge by discovery, innovation, problem solving, establishing of new perspective etc. The number of students completed PG during the period of assessment is evidence of the attainment of the programme outcomes. Attainment of programme outcomes is measured through students' progress to higher studies, either in or in any higher educational institution in India or abroad. Another measurement is students' placement in companies and institutions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

519

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<u>View File</u>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

http://dhenkanalcollege.nic.in/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Dhenkanal Autonomous Collegeprovides all necessary infrastructural facilities and a conductive environment to promote research activity in the campus. Due to limited resources, the institute may not be able to fund all the research activities taken up by the faculty andstudents. Faculty are encouraged to apply for various funding agencies and pursue their research. However, Dhenkanal Autonomous Collegeis ready to provide seed funding or partial funding based on the merit of proposals submitted by faculty. The faculty are encouraged to present their ideas / project proposals before the research committee for gettingthe sanction of seed funding in accordance with institute

guidelines. The facultiesare given freedom to choose the research area of their choice and guidance is given to seek funding from various funding agencies and industries.DACencourages the faculty by providing incentives for presentations and publication in reputed conference proceedings.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0				
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File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non- governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

0

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	No File Uploaded

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

In the pandemic situation we are unable to perform activities related to the community orientation Programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

15

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	<u>View File</u>
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures	D.	Any	1	of	the	above
implementation of its Code of Ethics for						
Research uploaded in the website through						
the following: Research Advisory						
Committee Ethics Committee Inclusion of						
Research Ethics in the research						
methodology course work Plagiarism check						
through authenticated software						

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

05

File Description	Documents
List of research papers by title, author, department, and year of publication	<u>View File</u>
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

05

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

3

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

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File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Dhenkanal Autonomous College has adopted nearby village named as Borapada Khamarto better their life cycle and livelihood. Similarly, as a Nodalcollege of Dhenkanal district, we coordinate Youth RedCross activities of 25 affiliated colleges and hold regular workshops and train volunteers. NSS volunteers distributed mask, sanitizer, food packets to the deprived families during lockdown time in Covid pandemic . They helped slum dwellers for downloading Arogyasetu App for extending support to Govt for contact tracing, vaccination to prevent spreading of Covid 19 virus infection.NSS volunteers also observed National Voter's day, months-long celebration of National Road Safety month , clean India- Swatccha Bharat, Digital India etc. YRC unit led by faculty members sensitize nearby communities on women education, plantation anti-dowry system, AIDS awareness, hygiene and sanitation, water conservation, Swatchh Bharat mission and gender sensitivity etc. Our college periodically organizes blood donation camps to save life and serve community . DAC sensitizes, creates awareness on massive plantation as industrial belt is approaching in Dhenkanal and Angul districts. AsNH55, adjacent to Dhenkanal Auto. College is becoming accident prone zone , NSS and Youth Red Cross wings are organising road safety campaign regularly for creating awareness on using helmet while on road .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

02

File Description	Documents
Number of awards for extension activities in during the year	<u>View File</u>
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

15

File Description	Documents
Reports of the events organized	<u>View File</u>
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in **3.6.3** during the year

701

File Description	Documents
Reports of the events	<u>View File</u>
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

00

File Description	Documents
Copies of documents highlighting collaboration	No File Uploaded
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

02

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	No File Uploaded
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

All departments are well-equipped with teaching facilities with adequate number of class rooms, seminar and committee rooms, faculty rooms, laboratories, office room, etc. The departments in general have computers, LCD projectors, internet facilities and other accessories to facilitate ICT-enabled teaching. DAC plans to impart awareness and training for the faculty members to ensure optimal use of new technology. The college is adequately funded to create infrastructure through RUSA and OHEPEE Grants. The college has constituted three different Committees to look after the creation and enhancement of infrastructural requirements of the institution. The Committees are college development committee, Planning and Coordination Committee and purchase Committee functioning under direct supervision of IQAC cell . The other committees include Library Advisory committee, Sports Council etc. also helps to upgrade adequate facilities for teaching-learning .The campus is WiFi enabled and students admission and other academic activities is managed through SAMS software. Under e-governance, Student transcripts and certificates are digitally available through National Academic Depository (NAD), fees paid online, complete office automation. With smart class rooms, library e-resources, and other ICT-enabled facilities, college is being transformed into a digital campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Along with academic activities, Dhenkanal Autonomous College also gives enough emphasis on extra and co-curricular activities such as sports and games, athletics, yoga, meditation, cultural activities, paintings, annual literary magazine, reports, wall magazine, departmental seminar bulletins, etc which take care of our quality of life and aesthetics. The college also hosts intra and inter college athletics meets. We invite renowned and accomplished cultural and literary icons to campus for regular talks and during the prominent days celebrations like International Women's' day, AIDS day, International Yoga Day etc. The Nanak Bhavan auditorium with 600 capacity, where events are held regularly. Each hostel is equipped with indoor game facility and playground for outdoor games. We also try to invite spiritual persons to speak in the Reading Room , where faculty, staff and students participate in large numbers. Due to pandemic time, no activities took place.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

14

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

14791255

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	<u>View File</u>
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

More than 60,000 books and journals are available in the college library .The college library is e-enabled automized in the latest software and it has a Network Resource Center. The books in the library are digitalized. Besides that every department has their own seminar library. In a bid to promote reading, research and innovation uninterruptedly, the college has provided Reference library for students and staff in library building. Adding more to it, Reading Room, adjacent to library building provides newspapers , magazines , story books, competitive exam magazines for updating knowledge purpose. It also conducts debate, group discussion, essay writing sessions as well. Due to COVID pandemic, very little initiatives were taken place. E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e- journals, e-books, e- ShodhSindhu, Shodhganga membership	No File Uploaded
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.495

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Dhenkanal Autonomous College has good IT facility with a policy and committee in place and works in collaboration with NIC of State Government . Biometric attendance and other such facilitation are in use. The administration building, academic sections and the seminar room of all departments have internet connectivity with Wi-Fi access. There is a computer Center (Matrix) which facilitates campus-wide internet access. Dhenkanal Autonomous College has a comprehensive IT policy. The Examination and Finance sections of the college are automated to a large extent . The institution's computing facilities (hardware and software) include, 193 systems with good configurations, Computer-student ratio: 1:10, dedicated computing facilities, servers, VLAN etc. As per requirement, computers and accessories have been provided to all academic departments and administrative sections. The institution aims at paperless administration by using appropriate e-Office management system. The college encourages ICT enabled teaching-learning practices to promote innovation and effective learning .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2021	193

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in A. ?50 Mbps the Institution and the number of students on campus

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content E. None of the above development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

14791255

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Dhenkanal Autonomous College is a well-structured organization governed by Acts, Statutes, Ordinances, and Regulations mentioned by UGC . Academic Council, Executive Committee of college play significant role in managing, maintaining and functioning of daily affairs of the college . General Electrical department (GED), Public Works Department(PWD) are attending daily complaints of civil, water, electric, masonry, carpentry, gardens etc. All new construction works financed by the State Government and RUSA are handled directly by the Government through PWD. The Development committee of college looks after the assets and resources and maintenance of all assets and infrastructure such as, academic and support facilities of Laboratory, Library, Sports facility, computer maintenance and class room facilitation and upkeep. All procurements are done through the Government . Salary and other financial transactions are made through digital payments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

231

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<u>View File</u>
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development E. None of the above

and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	<u>View File</u>
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees B. Any 3 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

16

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

84

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	<u>View File</u>
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

18

File Description	Documents
Upload supporting data for students/alumni	<u>View File</u>
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Dhenkanal Autonomous college has a student's union/council where various office bearers and functionaries are elected through student elections. However, since 2019 student elections have been banned in all the educational institutions of Odisha by a Government Order. However, student research, academic, literary, cultural and sports activities are routinely conducted in various departments and hostels, thus encouraging students to develop team work, organizational skills and diversify and appreciate various arts and culture. Students are also actively involved in organization of department seminars and webinars, NSS activities, debating and topical essay competitions etc. Student representatives are nominated to take part in important department and college decision-making activities as well as to understand and solve their problems, grievances and suggestions on different aspects of the academic and co-curricular activities. However, due to Covid-19 pandemic most of the programs were conducted virtually. Various academic and extracurricular activities where students bodies are represented include editorial board members of annual magazine, grievance redressal cell, sports council, cultural council, discipline committee etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni is an important part of any educational institute which connect with the present and lead to the future perspective. We have generated alumni at a strength of 200 members. We are very proud of their personal achievements in life, profession and contributing to global economy, peace, wisdom, and welfare. The purpose of the association is to provide an organization to serve, promote and foster relationship with our alumni and to serve the interests of the college from the inputs of our alumni in making the college ofrepute and significance. The aim is to reconnect with our alumni and get them to their nostalgic past of the university days.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution E. <2 Lakhs during the year

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The Dhenkanal Autonomous College is committed to achieve its vision and mission in both academic as well as administrative functions. The focus of the college has been to facilitate higher education for students of all sections of the society, encourage local culture and heritage, and create a value system among the students and employees. Students are admitted into various Post Graduate programs through a transparent admission process by giving due weightage to career and performance in the entrance examination. Reservation policies of the government are strictly followed to give equal opportunity to different strata of the society. The college facilitates various scholarships to the students of economically weaker sections of the society as well as meritorious students. Students are encouraged to participate in various curricular and extra-curricular activities in order to develop confidence among them and nurture their inherent talents. Participation in events such as essay writing, debate, painting, athletics, games and sports and various cultural and literary events help the students to develop their creativity. The college also organizes workshops, special lectures on issues relating to human rights, science, woman, physically and visually challenged, innovations in science and technology, on local cultures/heritage, environment issues and other societal issues to create awareness among the students. The college extends all facilities to empower the teachers both in teaching and research. Further, teachers are encouraged to organize as well as participate in refresher courses, conferences, seminars, workshops etc. to update their knowledge in their respective fields.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Dhenkanal Autonomous College follows a bottom up approach in all its governance and policy making. Principal and Administrative Bursar meet students, faculty and staff on a regular basis. The administration facilitates everything with a positive attitude within the stipulated rules and regulations for smooth functioning of the college. Staff council meetings are held frequently on matters related to curriculum design, research and other academic as well developmental activities, and decisions are made which is communicated to the appropriate higher authority. Whenever required, the administration makes an on the spot visit and assessment to come to a quick decision. The administration tries to build confidence of its stake holders in its leadership and listens to grievances on a regular basis. Overall, a humane, accessible and friendly administration is on display everywhere. Distinguishing faculty as senior or junior are done away with, and many young faculty members are given opportunity to lead departments and other college affairs independently.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The long term goal of the college is to emerge as a centre of

excellence in terms of teaching learning and research activities involving students from the less-privileged community and society. All efforts are being made to create a pleasing and conducive academic ambience to attract meritorious students for higher studies. A number of scholarships, fee waivers are available for the students of economically backward sections, for equal and equitable opportunity, so that lack of funds or poverty never stands as an obstacle to pursue higher studies. In order to encourage research, teachers are provided with all infrastructural facilities and funding through different agencies. Teachers are encouraged to undertake consultancy projects and involve in collaborative research with other institutions of eminence. Several training programs and workshops are organized for the employees in order to develop their professional efficiency.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The activities of the Dhenkanal Autonomous College are effectively managed by its well-defined functional units. The establishment office is responsible for the day-today general administration, planning and implementation. It also deals with appointment, promotion, salary, superannuation, and service rules relevant to different categories of employees as laid down by the State Government. Promotion of teachers under CAS are being implemented as per the relevant UGC Regulations. The Finance section takes care of all financial aspects such as preparation of budgets, salary, income tax deposits, project funding, etc. Procurements are done through GeM in order to maintain transparency. The IFMS software platform is being used to handle all external financial transactions for efficient recordkeeping and traceability. The Examination section plays a very crucial role in the conduct of examinations, results processing and timely publication of results. The examination

section is headed by the Controller of Examinations, and is assisted by two deputy Controllers, and a number of support staff. The Academic Council is responsible to ensure smooth conduct of teaching and learning process of all departments in the campus.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in A. All of the above areas of operation: Administration Finance and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e- governance in areas of operation	No File Uploaded
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Every year, the performance of the teachers is adjudged through an annual appraisal system wherein through a prescribed format a teacher submits his/her academic achievements in terms of teaching and research outputs, upgradation of professional skills through orientation programs, refresher courses, faculty development programs, research guidance, research publications, organizing and participation in workshops, conferences etc., as well as involvement in curricular & extra-curricular activities. This is evaluated by Principal of college, Commissioner and Director of Higher Education Department. The College contributes

fund for the employees GPF/CPF/NPS and group insurance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	No File Uploaded
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

0

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Dhenkanal Autonomous College receives funds from different funding agencies such as World Bank, UGC-RUSA, and Higher Education Department of the State Government under different infrastructure development projects. The college also offers self-financed courses to mobilize funds to undertake different developmental activities. Alumni also contribute to support specific projects of the . The available infrastructural resources such as office space, buildings, equipment, and all other facilities within the campus are used optimally, ensuring that the available resources are never underutilized. Efforts are constantly being made to incrementally augment new infrastructure in terms of buildings, scientific labs, library facilities, expansion of internet connectivity, hostel facility etc. Collaboration with industry and different private organizations are also being planned to create resources for common use and to support research activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

All the financial transactions are regularly audited by a group of internal Auditors and records are maintained after their satisfactory report. At regular intervals, these records are presented before Internal Audit Wing, engaged by the college administration forverification who raise objections in case of any discrepancies or procedural lapses which has to be complied by the concerned officer. Whenever the government wants, Special Audit Teams (AG audit/CAG audit) visit the college to do exhaustive audits. Thus, efforts are made to maintain transparency in the financial procedures and spending as per the laid down norms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

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The Internal Quality Assurance Cell is committed to its
responsibility of ensuring quality in the academic activities of
the college. It has its representation in all academic bodies of
the college to suggest quality aspects to be incorporated while
framing syllabi, rules and regulations, policy adoption, etc. It
keeps track of the performance of students in various
examinations and suggests remedial measures wherever necessary.
It evaluates the academic performance of teachers which plays an
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important role during career promotions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Dhenkanal Autonomous college has appointed qualified teachers and supporting staff against vacancy for smooth functioning of teaching and other works. A number of communication skill development programmes have been added in CBCS curriculum like certificate course onSanskrit Language, Diploma in Sanskrit Language under Non Formal Sanskrit Education Centre, communicative English for UG students.We have upgraded five more classrooms with LCD projection and recording for uploading the classes on different E-platforms . College has communicated Higher Education Dept. Govt. of Odisha regarding recruitment for physical education teacher (P.E.T.) for promotion of sports activities in campus. College has encouraged teaching staffs to apply for major and minor research schemes of UGC to promote research culture in the institution. College made all efforts to introduce life, soft and need based skill programmes but faced constraint due to Covid pandemic. We have made special arrangements in boys and girls hostels on several aspects including quality food supply, opening of reading room facility , maintenance of hostel building and infrastructures for the convenience of inmates. We have developed badminton and volley ball court in boys and girls hostel campus. College building is maintained by public works department, Govt. of Odisha. For all PG courses available in our institutions , we have feeder programmes in UG level. Alumni Association of the college is regularly visiting college campus to review and suggest developmental works , coming under their purview of the college.

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Dhenkanal Autonomous College is one of the few Co-educational colleges in Odisha, where the number of female students exceed that of male students. This has been achieved through a series of confidence building measures and policies adopted by the college administration and faculty members. Some of the reasons for high enrolment of female students can be attributed to the safe and secure campus and affordable residential facilities, 24 hour security in the Ladies hostels,, access to a rich library with both physical resources ,modernised reading room, a democratic teaching learning-mentoring system and a highly motivated faculty who induce ambition in them. Gender

sensitization is carried out both formally and informally by the teachers and staff of the college. The college believes in gender equity and has an encouraging number of female nonteaching and teaching staff apart from the large number of female students. We celebrate Women's Day, AIDS Day, Mothers' Day, Yoga day, Law Day and other women related awareness campaigns and programmes like seminars and workshops where the Chief Guest is generally a woman of repute. During orientation programs of students, staff and faculty, gender sensitivity issues are discussed and respect for rights of women are made well aware through workshops, debates, street plays etc. In the college administration, women are well represented in senior functionary positions. Because the college promotes gender equity free intermingling between genders and frank discussions on academic, administrative and extracurricular events among them are commonly observed in the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The college has initiated process for setting up of solid and liquid waste management practices. Presently, The dry solid wastes are collected and put into waste tanks, which are collected and transported periodically by tractors and deposited at waste collection centers created by Dhenkanal Municipalities . Hence, at present modern methods of recycling and reuse are in process and will soon be implemented. The campus medical waste incineration, however, is in place. E-waste such as old computer systems, batteries of inverters, old analytical instruments have been collected from the Departments and office and are in process of being disposed by safe environmental practices and regulations. Organic wastes, such as dry litter, shred leaves; kitchen wastes are being composted at residential level scales for use in gardens.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus B. Any 3 of the above

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

- 1. Green audit
- 2. Energy audit
- 3. Environment audit
- 4. Clean and green campus recognitions/awards
- **5.** Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabledfriendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human C. Any 2 of the above

assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institute in its vision, mission and policy adopts equal and equitable education to all and the upliftment of the underprivileged. The physically disabled and visually challenged faculty and non-teaching employees and students are accommodated with utmost care and respect. We allow scribes for physically challenged students during examinations whenever it is requested. We celebrate Sashtriya Odia Bhasa Diwas and National Sanskrit Day by Odiaand Sanskrit departments respectively. We observe all national and international days such as International Day of physically challenged persons, Women's Day, Teachers' Day, Science Day, Constitution Day, Vigilance Awareness Week, Environment Day, earth day, Yoga Day, Good Governance Day, Independence Day, Republic Day, Gandhi Jayanti, Ambedkar Jayanti and many others. In many such functions, we invite guests from various categories of society irrespective of religion, caste, creed or gender. We do not try to invoke any particular religion based prayers, but encourage and support all religious festivals. The Principal make it a point to wish everybody in the college and outside for any major religious festivals for peace and tranquility in humanity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The constitution of India provides us with many prerogatives, but with responsibility. In addition to constitutional obligations, students are imparted with ethics and value system, to be upright, honest, hardworking and sincere in their attitude, studies and at work. Fellow feeling and national duties with patriotism are the virtues that the students are inculcated with by various programs, teaching-learning, eminent speakers talking, NSS and NCC activities.. We aim to focus our attention on improving education levels of women, persons with varied disabilities, and economically weaker sections. We realize the importance of creativity, innovativeness, scientific temper and self-reliance as important tools of knowledge and wealth generation. The college does provide an intellectual and vibrant ambience for being creative and innovative.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of festival and days of national and international significance in our institution carries spirit of unity . We celebrate Sashtriya Odia Bhasa Divas and National Sanskrit Day by Odia and Sanskrit departments respectively. We observe all national and international days such as International Day of physically challenged persons, International Women's Day, Teachers' Day, Science Day, Constitution Day, Vigilance Awareness Week, Environment Day, earth day, Yoga Day, Good Governance Day, Independence Day, Republic Day, Gandhi Jayanti, NCC Day, NSS Day, International Red Cross Day, World AIDS Day, National YOUTH Day, Children's day, National Voter's Day, Martyr's Day, Vana Mahotsav, International Youth Day, National Girl Child Day and many others. The spirit of celebration of festival and commemorative days adds values to the institution .The cultural festivals are much sought after events where almost all students participate as artists, cultural ambassadors, organizers, participants, audience etc. The entire college gets a festive look with light, sound and comraderie. It encourages students to study at Dhenkanal Autonomous College.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

http://dhenkanalcollege.nic.in/

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Dhenkanal Autonomous College adopt student-centric administration forbringing paradigm shift in the landscape of knowledge management . We arrange series of remedial classes specially for the upliftment of weaker students. Application of advanced technology in teaching methods like smart room, LCD projectors and other modernised tools encourage faster learning of students. We stress on communication skills development courses for enhancement of employability of students. The college prioritise On time graduation to students, which helps them to build a sound professional career.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs),Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the variousProgrammes offered by the Institution.

Acquired the knowledge with facts and figures related to various subjects in pure sciences such as Physics, Chemistry, Botany, Zoology, Mathematics, etc. Understood basic concepts, fundamental principles, and the scientific theories related to various scientific phenomena and their relevancies in the day-to-day life. Acquired the skills in handling scientific instruments, planning and performing in laboratory experiments The skills of observations and drawing logical inferences from the scientific experiments. Been able to think creatively (divergently and convergent) to propose novel ideas in explaining facts and figures or providing new solution to the problems.Developed scientific outlook not only with respect to science subjects but also in all aspects related to life. Realized that knowledge of subjects in other faculties such as humanities, performing arts, social sciences etc. can have greatly and effectively influence which inspires in evolving new scientific theories and inventions. Imbibed ethical, moral and social values in personal and social life leading to highly cultured and civilized personality. Realized that pursuit of knowledge is a lifelong activity and in combination with untiring efforts and positive attitude and other necessary qualities leads towards a successful life.

File Description	Documents
Upload additional information, if any	<u>View File</u>
Link for additional information	http://dhenkanalcollege.nic.in/iqac.htm <u>l</u>

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

07

File Description	Documents	
Minutes of relevant Academic Council/BOS meeting	<u>View File</u>	
Details of syllabus revision during the year	<u>View File</u>	
Any additional information	No File Uploaded	

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

20

File Description	Documents
Curriculum / Syllabus of such courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<u>View File</u>
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

20		
File Description	Documents	
Minutes of relevant Academic Council/BoS meetings	<u>View File</u>	
Any additional information	No File Uploaded	
List of Add on /Certificate programs (Data Template)	No File Uploaded	

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The programmes of Dhenkanal Autonomous College have integrated crosscutting issues relevant to Professional Ethics, Gender, Human values, Environment and Sustainability. Almost all P.G. Programmes integrate these issues as independent courses. For example, Environmental science , Corporate Governance and Business Ethics (M.Com), Business Environment (MBA), Bio-fertilizers, Mushroom Cultivation (Botany), Natural Resource Management, Environmental Chemistry (Chemistry), Ecology (Zoology), Gender and Development(Pol. Science) etc. The courses related to gender issues aimed at promoting gender equality and focus on women empowerment are also implicitly or explicitly imparting in the Department of History, Economics, Commerce, Political Science, Psychology, and Philosophy. The topic covers Gender Sensitivity (UNESCO MODULE) , women in Indian History, women in Indian Culture, education of Women, Feminism, Women and Law , violence against women, Gender and Development Women's organisation and movement, Women Entrepreneurship, etc. The courses related to the environment covering topics like Global Warming, Environmental Policy, Environmental Protection, Disaster Management, Solid Waste Management, and so on are directly or indirectly included in the programme of Business Management. Almost all programmes integrate and teach professional ethics.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	No File Uploaded
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

0			
File Description	Documents		
List of value-added courses	No File Uploaded		
Brochure or any other document relating to value- added courses	No File Uploaded		
Any additional information	No File Uploaded		
1.3.3 - Number of students en	1.3.3 - Number of students enrolled in the courses under 1.3.2 above		
0			
File Description	Documents		
List of students enrolled	No File Uploaded		
Any additional information	No File Uploaded		
1.3.4 - Number of students undertaking field work/projects/ internships / student projects			
602			
File Description	Documents		
List of programmes and number of students undertaking field projects /	<u>View File</u>		

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<u>View File</u>
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni		B. Any 3 of the above
File Description	Documents	
Provide the URL for stakeholders' feedback report	Nil	
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded	
Any additional information		No File Uploaded
1.4.2 - The feedback system of the Institution comprises the following		B. Feedback collected, analysed and action taken
File Description	Documents	
Provide URL for stakeholders' feedback report	Nil	
Any additional information	No File Uploaded	
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and	Profile	
2.1.1 - Enrolment of Students	8	
2.1.1.1 - Number of students	admitted (year	r-wise) during the year
661		
File Description	Documents	
Any additional information	No File Uploaded	
Institutional data in prescribed format	<u>View File</u>	
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)		
866		

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

All the regular departments of Dhenkanal Autonomous college have adopted a formal process of student mentoring since its inception. For each batch, the full-time faculty members of the respective Department are allotted with a number of students under Personal Advisory System and a slot is earmarked in the time table for systematic interaction among them. The concerned teachers keep record of the brief biodata of the allotted students, interact with them on a regular basis and try to find out problems encountered by the students in academics and beyond. Accordingly, department wise efforts are taken and personal attention is given like arranging special/ extra classes to address the issues associated with the slow learners. For the advanced learners, all the Departments have included in its time table, special classes devoted to competitive examinations preparation and Personality Development, which are also open for all students of the respective departments, though such classes could not be organized properly during the year due to Covid-19 lockdown.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student - Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/07/2020	776	69

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

All departments of Dhenkanal Autonomous College practice various student centric methods which vary greatly from the traditional teacher-centric instructional model. Each course teacher of almost all programmes uses innovative pedagogy like individual and group presentation, class room discussion on specific subject related issues, case based of learning. The purpose of the student-centric learning is to increase student engagement and to develop skills like critical thinking, problem solving and decision making skills. The students are supplied with lesson plan and syllabus at the beginning which reflect course objectives and course outcomes. All the science programmes and many social science programmes integrate practical courses/Field visit/ Field based participatory observation with adequate experimental facilities for students, enabling them towards enhancing participative and student centric learning experiences. All programmes have a compulsory project course that provides adequate opportunity to the students for incorporating problem solving methodology and enhancing learning experiences. Further, the departmental seminar society has constituted student representatives and a teacher-advisor to foster problem solving and research attitudes through critical thinking. During the pandemic all the activities were done online as well as off-line.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Teachers use ICT enabled tools including online resources for effective teaching and learning processes during the year All the Teachers of Dhenkanal Autonomous College use ICT enabled tools for effective teaching-learning process. Today, in this pandemic era it is essential for the students to learn and master the latest technologies in order to create their identity in the local and global markets. As a consequence, teachers are combining technology with traditional modes of instruction to engage students in long term learning. All the Departments use Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the departments as ICT Tools: Projectors, Desktop and Laptops, Printers, Photocopier machines - Multifunction printers, Online Platforms like Zoom, Google Meet and Campus WI-FI for internet connection.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

0

File Description	Documents
Upload year-wise number of students enrolled and full- time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Dhenkanal Autonomous College prepares academic calendar in the beginning of the academic year during first week of the June month before reopening of classes and after summer vacation. The academic calendar contains tentative dates for admission, internal and semester examination for UG and PG courses along with date of commencement of classes of each wing. The result is published within 45 days after completion of exam and is strictly adhered to the date mentioned in academic calendar . The academic calendar also reflects the tentative number of teaching daysstarting from June to May of next year. During the session 2020-2021,we got 239 working days and out of it, 41 teaching days was utilized to conduct internal assessment and term end examinations . Celebration of cultural week and election to different offices of college union and other association are scheduled from the beginning of academic year. Usually, we always adhere to the academic calendar except some special undone situations.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<u>View File</u>

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

69

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

23

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super- Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<u>View File</u>
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

243

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<u>View File</u>
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

30	
File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<u>View File</u>
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

20

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

IT integration and reforms in the examination procedures and processes (continuous internal assessment and end-semester

assessment) have brought in considerable improvement in examination management system of the institution

All the Departments of Dhenkanal Autonomous College have introduced online Form fill-up for semester examinations during the pandemic and all the students filled up their forms by using a google form prepared for the purpose at the Department level, besides making payment online. A set of guidelines for online examinations was formulated by the college Examination section, which was used both for the internal and for the end term examinations. Further, in order to adhere to the sanctity of the examinations at the department level, invigilation was done in all the online examinations held during the year and the students appeared at the tests with their videos/ webcam on during the entire period of examinations. The college has a dedicated examination section and also hired a confidential firm for student registration, generation of examination Roll numbers, admit cards, preparation and publication of results of all students enrolled for various programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The syllabus of each programme running under several departments of Dhenkanal Autonomous college provides precise information about core courses, generic elective courses, fundamental courses, discipline/programme specific courses and also the learning outcomes of different programmes. The syllabus also contains information about the scheme of examination and evaluation. College has taken utmost care during revision of syllabus on the basis of views of various stakeholders.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Attainment of the Course Outcomes: The course outcomes are measured through syllabus, completion of syllabus, continuous evaluation (Quiz, internal evaluation, Home assignment), setting up of question papers, evaluation, and publication of results in time. At the level of the Department, the Heads of the Department and the teachers who are engaged in classes strive to complete the courses in time and in some cases extra classes are conducted for the students who they identify as slow learners. The programme specific outcomes is measured by taking the aggregate result of all courses in a given programme of an individual student, and then the average performance of all the students in a given programme. The general programme outcomes for PG in the college are that the scholars make contribution to the existing body of knowledge by discovery, innovation, problem solving, establishing of new perspective etc. The number of students completed PG during the period of assessment is evidence of the attainment of the programme outcomes. Attainment of programme outcomes is measured through students' progress to higher studies, either in or in any higher educational institution in India or abroad. Another measurement is students' placement in companies and institutions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
2.6.3 - Pass Percentage of students	

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

519

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<u>View File</u>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

http://dhenkanalcollege.nic.in/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Dhenkanal Autonomous Collegeprovides all necessary infrastructural facilities and a conductive environment to promote research activity in the campus. Due to limited resources, the institute may not be able to fund all the research activities taken up by the faculty andstudents. Faculty are encouraged to apply for various funding agencies and pursue their research. However, Dhenkanal Autonomous Collegeis ready to provide seed funding or partial funding based on the merit of proposals submitted by faculty. The faculty are encouraged to present their ideas / project proposals before the research committee for gettingthe sanction of seed funding in accordance with institute

guidelines. The facultiesare given freedom to choose the research area of their choice and guidance is given to seek funding from various funding agencies and industries.DACencourages the faculty by providing incentives for presentations and publication in reputed conference proceedings.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non- governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	No File Uploaded

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

In the pandemic situation we are unable to perform activities related to the community orientation Programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	<u>View File</u>
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures	D. Any	1 of	the	above
implementation of its Code of Ethics for				
Research uploaded in the website through				
the following: Research Advisory				
Committee Ethics Committee Inclusion of				
Research Ethics in the research				
methodology course work Plagiarism				
check through authenticated software				

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

05

File Description	Documents
List of research papers by title, author, department, and year of publication	<u>View File</u>
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

05

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

2	8
4	С.

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

3

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Dhenkanal Autonomous College has adopted nearby village named as Borapada Khamarto better their life cycle and livelihood. Similarly, as a Nodalcollege of Dhenkanal district, we coordinate Youth RedCross activities of 25 affiliated colleges and hold regular workshops and train volunteers. NSS volunteers distributed mask, sanitizer, food packets to the deprived families during lockdown time in Covid pandemic . They helped slum dwellers for downloading Arogyasetu App for extending support to Govt for contact tracing, vaccination to prevent spreading of Covid 19 virus infection.NSS volunteers also observed National Voter's day, months-long celebration of National Road Safety month , clean India- Swatccha Bharat, Digital India etc. YRC unit led by faculty members sensitize nearby communities on women education, plantation anti-dowry system, AIDS awareness, hygiene and sanitation, water conservation, Swatchh Bharat mission and gender sensitivity etc. Our college periodically organizes blood donation camps to save life and serve community . DAC sensitizes, creates awareness on massive plantation as industrial belt is approaching in Dhenkanal and Angul districts. AsNH55, adjacent to Dhenkanal Auto. College is becoming accident prone zone , NSS and Youth Red Cross wings are organising road safety campaign regularly for creating awareness on using helmet while on road .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

02

File Description	Documents
Number of awards for extension activities in during the year	<u>View File</u>
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

15

File Description	Documents
Reports of the events organized	<u>View File</u>
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in **3.6.3** during the year

701

File Description	Documents
Reports of the events	<u>View File</u>
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

00

File Description	Documents
Copies of documents highlighting collaboration	No File Uploaded
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

02

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	No File Uploaded
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teachinglearning, viz., classrooms, laboratories, computing equipments, etc.

All departments are well-equipped with teaching facilities with adequate number of class rooms, seminar and committee rooms, faculty rooms, laboratories, office room, etc. The departments in general have computers, LCD projectors, internet facilities and other accessories to facilitate ICTenabled teaching. DAC plans to impart awareness and training for the faculty members to ensure optimal use of new technology. The college is adequately funded to create infrastructure through RUSA and OHEPEE Grants. The college has constituted three different Committees to look after the creation and enhancement of infrastructural requirements of the institution. The Committees are college development committee, Planning and Coordination Committee and purchase Committee functioning under direct supervision of IQAC cell . The other committees include Library Advisory committee, Sports Council etc. also helps to upgrade adequate facilities for teaching-learning .The campus is WiFi enabled and students admission and other academic activities is managed through SAMS software. Under e-governance, Student transcripts and certificates are digitally available through National Academic Depository (NAD), fees paid online, complete office automation. With smart class rooms, library eresources, and other ICT-enabled facilities, college is being transformed into a digital campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Along with academic activities, Dhenkanal Autonomous College also gives enough emphasis on extra and co-curricular activities such as sports and games, athletics, yoga, meditation, cultural activities, paintings, annual literary magazine, reports, wall magazine, departmental seminar bulletins, etc which take care of our quality of life and aesthetics. The college also hosts intra and inter college athletics meets. We invite renowned and accomplished cultural and literary icons to campus for regular talks and during the prominent days celebrations like International Women's' day, AIDS day, International Yoga Day etc. The Nanak Bhavan auditorium with 600 capacity, where events are held regularly. Each hostel is equipped with indoor game facility and playground for outdoor games. We also try to invite spiritual persons to speak in the Reading Room , where faculty, staff and students participate in large numbers. Due to pandemic time, no activities took place.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

14

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

14791255

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	<u>View File</u>
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

More than 60,000 books and journals are available in the college library .The college library is e-enabled automized in the latest software and it has a Network Resource Center. The books in the library are digitalized. Besides that every department has their own seminar library. In a bid to promote reading, research and innovation uninterruptedly, the college has provided Reference library for students and staff in library building. Adding more to it, Reading Room, adjacent to library building provides newspapers , magazines , story books, competitive exam magazines for updating knowledge purpose. It also conducts debate, group discussion, essay writing sessions as well. Due to COVID pandemic, very little initiatives were taken place.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
4.2.2 - Institution has access to	

following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e- journals, e-books, e- ShodhSindhu, Shodhganga membership	No File Uploaded
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.495

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

5

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Dhenkanal Autonomous College has good IT facility with a policy and committee in place and works in collaboration with NIC of State Government . Biometric attendance and other such facilitation are in use. The administration building, academic sections and the seminar room of all departments have internet connectivity with Wi-Fi access. There is a computer Center (Matrix) which facilitates campus-wide internet access. Dhenkanal Autonomous College has a comprehensive IT policy. The Examination and Finance sections of the college are automated to a large extent .The institution's computing facilities (hardware and software) include, 193 systems with good configurations, Computerstudent ratio: 1:10, dedicated computing facilities, servers, VLAN etc. As per requirement, computers and accessories have been provided to all academic departments and administrative sections. The institution aims at paperless administration by using appropriate e-Office management system. The college encourages ICT enabled teaching-learning practices to promote innovation and effective learning .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

193 No File Uploaded
No File Uploaded
No File Uploaded
A. ?50 Mbps
No File Uploaded
No File Uploaded
E. None of the above
No File Uploaded
Nil
No File Uploaded

facilities, excluding salary component, during the year (INR in lakhs)

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Dhenkanal Autonomous College is a well-structured organization governed by Acts, Statutes, Ordinances, and Regulations mentioned by UGC . Academic Council, Executive Committee of college play significant role in managing, maintaining and functioning of daily affairs of the college . General Electrical department (GED), Public Works Department(PWD) are attending daily complaints of civil, water, electric, masonry, carpentry, gardens etc. All new construction works financed by the State Government and RUSA are handled directly by the Government through PWD. The Development committee of college looks after the assets and resources and maintenance of all assets and infrastructure such as, academic and support facilities of Laboratory, Library, Sports facility, computer maintenance and class room facilitation and upkeep. All procurements are done through the Government . Salary and other financial transactions are made through digital payments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<u>View File</u>
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents	
Upload any additional information		No File Uploaded
Institutional data in prescribed format		No File Uploaded
5.1.3 - The following Capacit Development and Skill Enhat activities are organised for in students' capabilities Soft Sk Language and Communicatio Skills (Yoga, Physical fitness, Hygiene) Awareness of Trend Technology	ncement nproving ills on Skills Life , Health and	E. None of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	<u>View File</u>
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The institution adopts mechanism for redressal of s grievances, including sexual l and ragging: Implementation guidelines of statutory/regula Creating awareness and impl of policies with zero tolerance for submission of online/offlin grievances Timely redressal of through appropriate commit	tudents' harassment n of atory bodies lementation e Mechanism ne students' of grievances
File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of outgoing st	tudents who got placement during the year
16	
File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	No File Uploaded
5.2.2 - Number of outgoing students progressing to higher education	

84	
File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	<u>View File</u>
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

18

0

File Description	Documents
Upload supporting data for students/alumni	<u>View File</u>
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Dhenkanal Autonomous college has a student's union/council where various office bearers and functionaries are elected through student elections. However, since 2019 student elections have been banned in all the educational institutions of Odisha by a Government Order. However,

student research, academic, literary, cultural and sports activities are routinely conducted in various departments and hostels, thus encouraging students to develop team work, organizational skills and diversify and appreciate various arts and culture. Students are also actively involved in organization of department seminars and webinars, NSS activities, debating and topical essay competitions etc. Student representatives are nominated to take part in important department and college decision-making activities as well as to understand and solve their problems, grievances and suggestions on different aspects of the academic and cocurricular activities. However, due to Covid-19 pandemic most of the programs were conducted virtually. Various academic and extracurricular activities where students bodies are represented include editorial board members of annual magazine, grievance redressal cell, sports council, cultural council, discipline committee etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni is an important part of any educational institute

which connect with the present and lead to the future perspective. We have generated alumni at a strength of 200 members. We are very proud of their personal achievements in life, profession and contributing to global economy, peace, wisdom, and welfare. The purpose of the association is to provide an organization to serve, promote and foster relationship with our alumni and to serve the interests of the college from the inputs of our alumni in making the college ofrepute and significance. The aim is to reconnect with our alumni and get them to their nostalgic past of the university days.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs</td> File Description Documents Upload any additional No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

information

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The Dhenkanal Autonomous College is committed to achieve its vision and mission in both academic as well as administrative functions. The focus of the college has been to facilitate higher education for students of all sections of the society, encourage local culture and heritage, and create a value system among the students and employees. Students are admitted into various Post Graduate programs through a transparent admission process by giving due weightage to career and performance in the entrance examination. Reservation policies of the government are strictly followed to give equal opportunity to different strata of the society. The college facilitates various scholarships to the students of economically weaker sections of the society as well as meritorious students. Students are encouraged to participate in various curricular and extra-curricular activities in order to develop confidence among them and nurture their inherent talents. Participation in events such as essay writing, debate, painting, athletics, games and sports and various cultural and literary events help the students to develop their creativity. The college also organizes workshops, special lectures on issues relating to human rights, science, woman, physically and visually challenged, innovations in science and technology, on local cultures/heritage, environment issues and other societal issues to create awareness among the students. The college extends all facilities to empower the teachers both in teaching and research. Further, teachers are encouraged to organize as well as participate in refresher courses, conferences, seminars, workshops etc. to update their knowledge in their respective fields.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Dhenkanal Autonomous College follows a bottom up approach in all its governance and policy making. Principal and Administrative Bursar meet students, faculty and staff on a regular basis. The administration facilitates everything with a positive attitude within the stipulated rules and regulations for smooth functioning of the college. Staff council meetings are held frequently on matters related to curriculum design, research and other academic as well developmental activities, and decisions are made which is communicated to the appropriate higher authority. Whenever required, the administration makes an on the spot visit and assessment to come to a quick decision. The administration tries to build confidence of its stake holders in its leadership and listens to grievances on a regular basis. Overall, a humane, accessible and friendly administration is on display everywhere. Distinguishing faculty as senior or junior are done away with, and many young faculty members are given opportunity to lead departments and other college affairs independently.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The long term goal of the college is to emerge as a centre of excellence in terms of teaching learning and research activities involving students from the less-privileged community and society. All efforts are being made to create a pleasing and conducive academic ambience to attract meritorious students for higher studies. A number of scholarships, fee waivers are available for the students of economically backward sections, for equal and equitable opportunity, so that lack of funds or poverty never stands as an obstacle to pursue higher studies. In order to encourage research, teachers are provided with all infrastructural facilities and funding through different agencies. Teachers are encouraged to undertake consultancy projects and involve in collaborative research with other institutions of eminence. Several training programs and workshops are organized for the employees in order to develop their professional efficiency.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The activities of the Dhenkanal Autonomous College are effectively managed by its well-defined functional units. The establishment office is responsible for the day-today general administration, planning and implementation. It also deals with appointment, promotion, salary, superannuation, and service rules relevant to different categories of employees as laid down by the State Government. Promotion of teachers under CAS are being implemented as per the relevant UGC Regulations. The Finance section takes care of all financial aspects such as preparation of budgets, salary, income tax deposits, project funding, etc. Procurements are done through GeM in order to maintain transparency. The IFMS software platform is being used to handle all external financial transactions for efficient recordkeeping and traceability. The Examination section plays a very crucial role in the conduct of examinations, results processing and timely publication of results. The examination section is headed by the Controller of Examinations, and is assisted by two deputy Controllers, and a number of support staff. The Academic Council is responsible to ensure smooth conduct of teaching and learning process of all departments in the campus.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
6.2.3 - Implementation of e-g	overnance in A. All of the above

areas of operation: Administration Finance and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	No File Uploaded
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Every year, the performance of the teachers is adjudged through an annual appraisal system wherein through a prescribed format a teacher submits his/her academic achievements in terms of teaching and research outputs, upgradation of professional skills through orientation programs, refresher courses, faculty development programs, research guidance, research publications, organizing and participation in workshops, conferences etc., as well as involvement in curricular & extra-curricular activities. This is evaluated by Principal of college, Commissioner and Director of Higher Education Department. The College contributes fund for the employees GPF/CPF/NPS and group insurance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0	
File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0	^
v	0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	No File Uploaded
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

0

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Dhenkanal Autonomous College receives funds from different funding agencies such as World Bank, UGC-RUSA, and Higher Education Department of the State Government under different infrastructure development projects. The college also offers self-financed courses to mobilize funds to undertake different developmental activities. Alumni also contribute to support specific projects of the . The available infrastructural resources such as office space, buildings, equipment, and all other facilities within the campus are used optimally, ensuring that the available resources are never underutilized. Efforts are constantly being made to incrementally augment new infrastructure in terms of buildings, scientific labs, library facilities, expansion of internet connectivity, hostel facility etc. Collaboration with industry and different private organizations are also being planned to create resources for common use and to support research activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non- government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

All the financial transactions are regularly audited by a group of internal Auditors and records are maintained after their satisfactory report. At regular intervals, these records are presented before Internal Audit Wing, engaged by the college administration forverification who raise objections in case of any discrepancies or procedural lapses which has to be complied by the concerned officer. Whenever the government wants, Special Audit Teams (AG audit/CAG audit) visit the college to do exhaustive audits. Thus, efforts are made to maintain transparency in the financial procedures and spending as per the laid down norms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The Internal Quality Assurance Cell is committed to its responsibility of ensuring quality in the academic activities of the college. It has its representation in all academic bodies of the college to suggest quality aspects to be incorporated while framing syllabi, rules and regulations, policy adoption, etc. It keeps track of the performance of students in various examinations and suggests remedial measures wherever necessary. It evaluates the academic performance of teachers which plays an important role during career promotions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Dhenkanal Autonomous college has appointed qualified teachers and supporting staff against vacancy for smooth functioning of teaching and other works. A number of communication skill development programmes have been added in CBCS curriculum like certificate course onSanskrit Language, Diploma in Sanskrit Language under Non Formal Sanskrit Education Centre, communicative English for UG students.We have upgraded five more classrooms with LCD projection and recording for uploading the classes on different E-platforms . College has communicated Higher Education Dept. Govt. of Odisha regarding recruitment for physical education teacher (P.E.T.) for promotion of sports activities in campus. College has encouraged teaching staffs to apply for major and minor research schemes of UGC to promote research culture in the institution. College made all efforts to introduce life, soft and need based skill programmes but faced constraint due to Covid pandemic. We have made special arrangements in boys and girls hostels on several aspects including quality food supply, opening of reading room facility, maintenance of hostel building and infrastructures for the convenience of inmates. We have developed badminton and volley ball court in boys and girls hostel campus. College building is maintained by public works department, Govt. of Odisha. For all PG courses available in our institutions , we have feeder programmes in UG level. Alumni Association of the college is regularly visiting college campus to review and suggest developmental works , coming under their purview of the college.

File Description	Documents		
Upload any additional information	No File Uploaded		
Paste link for additional information	Nil		
6.5.3 - Quality assurance initianstitution include Regular mainstitution include Regular mainstitution include Regular mainstitution for improvement of the Collaborative quality initiation other institution(s) Participate Any other quality audit recognistante, national or international (such as ISO Certification)	neeting of the nalysed and institution ves with tion in NIRF gnized by		

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Dhenkanal Autonomous College is one of the few Co-educational colleges in Odisha, where the number of female students exceed that of male students. This has been achieved through a series of confidence building measures and policies adopted by the college administration and faculty members. Some of the reasons for high enrolment of female students can be attributed to the safe and secure campus and affordable residential facilities, 24 hour security in the Ladies hostels,, access to a rich library with both physical resources , modernised reading room, a democratic teaching learning-mentoring system and a highly motivated faculty who induce ambition in them. Gender sensitization is carried out both formally and informally by the teachers and staff of the college. The college believes in gender equity and has an encouraging number of female non-teaching and teaching staff apart from the large number of female students. We celebrate Women's Day, AIDS Day, Mothers' Day, Yoga day, Law Day and other women related awareness campaigns and programmes like seminars and workshops where the Chief Guest is generally a woman of repute. During orientation programs of students, staff and faculty, gender sensitivity issues are discussed and respect for rights of women are made well aware through workshops, debates, street plays etc. In the college administration, women are well represented in senior functionary positions. Because the college promotes gender equity free intermingling between genders and frank

discussions on academic, administrative and extracurricular events among them are commonly observed in the campus.

File Description	Documents		
Upload any additional information	No File Uploaded		
Paste link for additional Information	Nil		
7.1.2 - The Institution has fac	and energy Biogas Sensor-based		
alternate sources of energy as conservation: Solar energy plant Wheeling to the Grid energy conservation Use of L power-efficient equipment	Biogas Sensor-based		
conservation: Solar energy plant Wheeling to the Grid energy conservation Use of L	Biogas Sensor-based		
conservation: Solar energy plant Wheeling to the Grid energy conservation Use of L power-efficient equipment	Biogas Sensor-based ED bulbs/	No File Uploaded	

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The college has initiated process for setting up of solid and liquid waste management practices. Presently, The dry solid wastes are collected and put into waste tanks, which are collected and transported periodically by tractors and deposited at waste collection centers created by Dhenkanal Municipalities . Hence, at present modern methods of recycling and reuse are in process and will soon be implemented. The campus medical waste incineration, however, is in place. E-waste such as old computer systems, batteries of inverters, old analytical instruments have been collected from the Departments and office and are in process of being disposed by safe environmental practices and regulations. Organic wastes, such as dry litter, shred leaves; kitchen wastes are being composted at residential level scales for use in gardens.

File Description	Documents		
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded		
Geotagged photographs of the facilities		No File	Uploaded
Any other relevant information		No File	Uploaded
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campusB. Any 3 of the above		of the above	
File Description	Documents		
Geotagged photographs / videos of the facilities		No File	Uploaded
Any other relevant information		No File	Uploaded
7.1.5 - Green campus initiativ	7.1.5 - Green campus initiatives include		
 7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 		B. Any 3	of the above
File Description	Documents		
Geotagged photos / videos of the facilities		No File	Uploaded
Various policy documents / decisions circulated for implementation		No File	Uploaded
Any other relevant documents		No File	Uploaded

ronment and e	nergy undertaken by the institution		
iatives to vironment rmed	A. Any 4 or all of the above		
ms			
vironmental			
Documents			
	<u>View File</u>		
	<u>View File</u>		
	No File Uploaded		
	No File Uploaded		
isabled- ironment: classrooms washrooms h lights, Assistive bersons with e, screen- d equipment, d cce, reader, materials,	C. Any 2 of the above		
	iatives to vironment rmed		

File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institute in its vision, mission and policy adopts equal and equitable education to all and the upliftment of the underprivileged. The physically disabled and visually challenged faculty and non-teaching employees and students are accommodated with utmost care and respect. We allow scribes for physically challenged students during examinations whenever it is requested. We celebrate Sashtriya Odia Bhasa Diwas and National Sanskrit Day by Odiaand Sanskrit departments respectively. We observe all national and international days such as International Day of physically challenged persons, Women's Day, Teachers' Day, Science Day, Constitution Day, Vigilance Awareness Week, Environment Day, earth day, Yoga Day, Good Governance Day, Independence Day, Republic Day, Gandhi Jayanti, Ambedkar Jayanti and many others. In many such functions, we invite guests from various categories of society irrespective of religion, caste, creed or gender. We do not try to invoke any particular religion based prayers, but encourage and support all religious festivals. The Principal make it a point to wish everybody in the college and outside for any major religious festivals for peace and tranquility in humanity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The constitution of India provides us with many prerogatives, but with responsibility. In addition to constitutional obligations, students are imparted with ethics and value system, to be upright, honest, hardworking and sincere in their attitude, studies and at work. Fellow feeling and national duties with patriotism are the virtues that the students are inculcated with by various programs, teachinglearning, eminent speakers talking, NSS and NCC activities.. We aim to focus our attention on improving education levels of women, persons with varied disabilities, and economically weaker sections. We realize the importance of creativity, innovativeness, scientific temper and self-reliance as important tools of knowledge and wealth generation. The college does provide an intellectual and vibrant ambience for being creative and innovative.

File Description	Documents	
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded	
Any other relevant information		No File Uploaded
7.1.10 - The institution has a code of conduct for students, administrators and other stat conducts periodic sensitizatio programmes in this regard: T Conduct is displayed on the v is a committee to monitor add the Code of Conduct Institution professional ethics programmes students, teachers, administration other staff Annual awareness programmes on the Code of organized	teachers, if and n The Code of vebsite There nerence to on organizes nes for ators and	A. All of the above

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of festival and days of national and international significance in our institution carries spirit of unity . We celebrate Sashtriya Odia Bhasa Divas and National Sanskrit Day by Odia and Sanskrit departments respectively. We observe all national and international days such as International Day of physically challenged persons, International Women's Day, Teachers' Day, Science Day, Constitution Day, Vigilance Awareness Week, Environment Day, earth day, Yoga Day, Good Governance Day, Independence Day, Republic Day, Gandhi Jayanti, NCC Day, NSS Day, International Red Cross Day, World AIDS Day, National YOUTH Day, Children's day, National Voter's Day, Martyr's Day, Vana Mahotsav, International Youth Day, National Girl Child Day and many others. The spirit of celebration of festival and commemorative days adds values to the institution .The cultural festivals are much sought after events where almost all students participate as artists, cultural ambassadors, organizers, participants, audience etc. The entire college gets a festive look with light, sound and comraderie. It encourages students to study at Dhenkanal Autonomous College.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

http://dhenkanalcollege.nic.in/

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Dhenkanal Autonomous College adopt student-centric administration forbringing paradigm shift in the landscape of knowledge management . We arrange series of remedial classes specially for the upliftment of weaker students. Application of advanced technology in teaching methods like smart room, LCD projectors and other modernised tools encourage faster learning of students. We stress on communication skills development courses for enhancement of employability of students. The college prioritise On time graduation to students, which helps them to build a sound professional career.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Dhenkanal Autonomous College is working to conduct more workshops and seminars on different emerging issues addressing students interest 2. Student exchange programme 3. attempts to maintain a ragging free campus. 4. Automation of library and examination 5. Opening of new PG courses 6. Attempt to proper solid waste management in college campus 6. To add Skill development programmes in the curriculum for better employability. 7. To conduct several soft skills programme8. Faculty members are being encouraged to get funding projects relevant to the societal needs of the locality, especially the rural community 9. To upgrade existing classrooms for E-enabled teaching 10. To emphasize on cleaning and sanitation inside the campus 11. Beautification of corridors. 12. Opening of new selffinancing coursesas demanded by students 13.Upgradation of auditorium 14. Installation of smart notice boards at different points for ensuring fast and paperless communication between management and students.